

## **Chapter 9: Student Parking Appeals Board**

### **§ 901 Establishment**

The Student Parking Appeals Board is established as a standing administrative body of the University, incorporated by the Student Government of George Mason University.

### **§ 902 Authority**

The Board shall derive its administrative authority from University Policy Number 1108 and shall derive its judicial powers from the University Judicial Code.

### **§ 903 Jurisdiction**

The Board shall have jurisdiction to hear all appeals from the University Appeals Officer, or such other University official designated with the authority to hear appeals of citations for violations of parking regulations established in University Administrative Policy 61.

### **§ 904 Responsibilities**

The purpose of the Student Parking Appeals Board is:

- (1) The Board shall be responsible for hearing all appeals under its jurisdiction, as established in §903, made by members of the Student Body of George Mason University, provided those persons shall have not previously waved their right to an appeal;
- (2) The Board shall be responsible for hearing all appeals in a timely manner and is required to host hearings at times in which a majority of appellants could reasonably attend.
- (3) Appellants shall be accorded fair treatment without prejudice as to their liability;
- (4) The Board shall be responsible for the dissemination of information regarding appeals procedures, the times and locations of its hearings, contact with its members, and publication of its rulings.
- (5) The Board shall be responsible to formulate and give a public report to the Student Senate at the end of every semester on the condition of the board's activities. This report shall describe most frequently occurring violation types, most frequent violation locations, and

recommendations for policy changes or service improvements. The content of a report is not limited to the above-required elements.

- (6) The Board shall be responsible for establishing and maintaining its own procedural rules. The name of which shall be The Rules of the Student Parking Appeals Board.
- (7) The Board's structure and operation shall have no bearing on other boards.

### **§ 905 Selection of the Chairman of the Parking Appeals Board**

At the opening of the first term, a quorum of the Parking Appeals Board members shall elect among their number a Chairman of the Parking Appeals Board until the end of his tenure or until a successor is elected.

### **§ 906 Membership**

The Board shall consist of at least three Members, but no more than six members, one of whom shall be a Chairman elected by the Board members to head the Board.

### **§ 907 Appointment and Term**

- (1) The Student Body President shall appoint an Undersecretary of Parking and Transportation, to serve as a Member of the Board, and if there are vacancies, up to five other Members with the advice and consent of the Senate;
- (2) The Members of the Board shall hold office at the pleasure of the Student Body President and Student Senate until their date of graduation from the University with the exception of the Undersecretary of Parking and Transportation whose term as a Member ends at the end of their term as Undersecretary.
- (3) The Student Body President shall have the power to fill all vacancies that may occur whilst the Student Senate is not in session, subject to ratification upon the reconvening of the Student Senate.

### **§ 908 Powers of the Chairman**

The Chairman of the Board shall have the following duties and powers:

- (1) The power to preside over the hearing sessions of the Board and to see to it that the rules and regulations of the Board are properly executed;

- (2)The power to appoint one or more Vice-Chairmen to fulfill or assist in the duties of office should the Chairman be unable to do so;
- (3)The power to represent the Board in an official capacity to the University administration, to the other branches of Student Government, and to the public.

### **§ 909 Vacancy in the Office of the Chairman of the Board**

- (1)Whenever the Chairman of the Board is unable to perform the duties of office, or the office is vacant, the powers of the office shall devolve upon the Vice-Chairman so designated by the Chairman to act during said absence;
- (2)Whenever the Chairman of the Board shall have not designated a Vice-Chairman, the Board shall reference § 905 to elect a new Chairman.

### **§ 910 Qualifications for Office**

- (1) Members must be students enrolled in a graduate or undergraduate program at George Mason University, and must remain in good academic standing with the University;
- (2)Members shall be qualified to continue in office provided they are considered in good academic standing with the University Registrar.

### **§ 911 Vacancies**

If a Member shall have resigned, graduated, or been removed from office prior to the completion of his or her term, the Student Body President shall fill the vacancy with the advice and consent of the Student Senate.

### **§ 912 Removal from Office**

The Members of the Board shall be removed from office at the discretion of the Student Body President, or by way of impeachment.

### **§ 913 Powers**

- (1)The Board shall have the power to hear all appeals under its jurisdiction, established in §903, and to appropriately adjudicate such appeals;
- (2)The Board shall have the power to uphold, amend, or overturn all appeals brought before it.

## **§ 914 Appeals Procedures**

- (1) Pursuant to University Administrative Policy 51, any student whose parking citation shall have been upheld by the University Appeals Officer, or other designated official, may file an appeal with the Board for its consideration;
- (2) While the citation is under review by the Board, the liability of the appellant shall be held in abeyance, until a final judgment is rendered by the Board;
- (3) Any appellant who wishes to retract their appeal may do so and will be held liable for the terms of the previously upheld citation.
- (4) The Board will not convene if there are less than three appeals on the docket.
- (5) Appeals brought before the Board shall be heard by a panel of no fewer than three members, over which the Chairman, or a designated Vice-Chairman, shall preside;
- (6) If three members cannot convene for a hearing and rescheduling is not possible due to short notice or other extenuating circumstances, a minimum of two members must be present and a third can vote remotely on a decision using, but not limited to, notes, material, and testimony from the hearing.