



The Legislative Drafting Manual of the Student Senate

First Adopted on April 13th, 2023

Last Amended on April 13th, 2023

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Purpose

§ 401 Process for Introduction of Legislation

“Members having bills or resolutions shall present them the Clerk via in accordance with the Legislative Drafting Manual of the Student Senate...”

§ 401 Legislative Drafting Manual of The Student Senate

The Legislative Drafting Manual of the Student Senate is hereby established as a permanent governing document of the Student Senate of George Mason University, detailing the structure and form of bills and resolutions. Any Senator may introduce a Bill to amend the Legislative Drafting Manual of the Student Senate, such a Bill shall be procedurally handled identically to a resolution and shall require a majority vote to be adopted.

Resolutions

A Resolution to...

R. XX (number is assigned by the Clerk in which each resolution was received)

XXth STUDENT SENATE

Xth Session (Session correlates with Semesters, 1st Session = Fall / 2nd Session = Spring)

R. XX

A Resolution to...

IN THE STUDENT SENATE OF GEORGE MASON UNIVERSITY

Month DD, YYYY (date of First Reading)

Sponsored by: First name Last name

Co-Sponsored by: First Last (all legislation is required to have one sponsor and cosponsor)

Resolution #XX

Be it resolved by the Student Senate of George Mason University—

Whereas, (states the cause of concern at hand), and;

Therefore, be it resolved, (states the proposed stance or action to be taken by the Senate)

Therefore, be it further resolved, (second therefore clause if applicable , which is only necessary if the resolution aims to accomplish multiple actionable goals)

Therefore, be it finally resolved, (last therefore clause if there are 3 or more therefore clauses)

Passed the Student Senate: _____ (final vote count Y-N-A)

Attest: (attested by the Speaker and documented by the Clerk)

Speaker: George Mason

Clerk: John Adams

NOTE: The Student Body President does not sign resolutions.

NOTE: Use Times New Roman in 12pt font.

NOTE: 2 CSG § 805 Correction of Errors in Legislation: “Should the legislation contain more than three (3) Clerical errors, the Clerk of the Student Senate may reject the legislation, to be re-submitted at the discretion of the Sponsor of the legislation.”

Spending Bills

A Bill to Allocate Funds...

B. XX (number is assigned by the Clerk in which each bill was received)

XXth STUDENT SENATE

Xth Session

B. XX

A Bill to...

IN THE STUDENT GOVERNMENT OF GEORGE MASON UNIVERSITY

Month DD, YYYY (date of First Reading)

Sponsored by: First Last

Co-Sponsored by: First Last

Resolution #XX

Be it resolved by the Student Senate of George Mason University–

(Body of Legislation – states only the funds to be spent. Any additional or supplementary information must be orally explained or submitted the previous week through an accompanying resolution.)

5 CGC §107 Required Expense Detail

Any requests for the allocation of funds shall be accompanied by a line item description of all expenses thereunto pertaining. No blanket or general allocations shall be made, and allocations shall only be made for concrete and specific costs. Any line item exceeding \$200 shall be broken down into its constituent expenses.

Passed the Student Senate: _____ (final vote count Y-N-A)

Attest: (attested by the Speaker and documented by the Clerk)

Speaker: George Mason

Clerk: John Adams

President: George Washington

NOTE: Use Times New Roman in 12pt font.

NOTE: 2 CSG § 805 Correction of Errors in Legislation: “Should the legislation contain more than three (3) Clerical errors, the Clerk of the Student Senate may reject the legislation, to be re-submitted at the discretion of the Sponsor of the legislation.”

Bills to Amend the Code

A Bill to Amend the Code of Student Governance

R. XX (number is assigned by the Clerk in which each bill was received)

XXth STUDENT SENATE

Xth Session

B. XX

A Bill to...

IN THE STUDENT GOVERNMENT OF GEORGE MASON UNIVERSITY

Month DD, YYYY (date of First Reading)

Sponsored by: First Last

Co-Sponsored by: First Last

Resolution #XX

Be it resolved by the Student Senate of George Mason University—

A. That Title 0 § 000 of the Code of Student Governance be amended to read the following:

Added or new text

~~Removed or replaced text~~

Unmodified text

Passed the Student Senate: _____ (final vote count Y-N-A)

Attest: (attested by the Speaker and documented by the Clerk)

Speaker: George Mason

Clerk: John Adams

President: George Washington

NOTE: Use Times New Roman in 12pt font.

NOTE: 2 CSG § 805 Correction of Errors in Legislation: “Should the legislation contain more than three (3) Clerical errors, the Clerk of the Student Senate may reject the legislation, to be re-submitted at the discretion of the Sponsor of the legislation.”

